



P.O. BOX #620091  
MIDDLETON, WI 53562

P. 608.695.3937 | F. 608.833.2001 | E. houden@tds.net

Address applying for _____ Apt # _____
Expected Move-in date _____ Rent \$ _____ Deposit _____

## RENTAL APPLICATION

### APPLICATION PROCEDURE

Please fill out the application completely and accurately. Falsification of information is grounds for denial. All approved applicants are required to provide a valid driver's license or state identification card. Please complete your current and prior landlord information and two-year employment history, including names and telephone numbers. Social security number disclosure is voluntary and your application will not be denied on the basis that it is not provided. If your application is otherwise not complete, one telephone call will be placed to the applicant to obtain the information in order to further the process. If this call does not provide the needed information, rejection may be based on an incomplete application.

Please list all sources of income. Applicants must demonstrate an ability to pay the monthly rent. Employment references may be checked to verify income. If an applicant received an income subsidy, the applicant must provide verification when turning in the completed application. If an applicant has a payee or other contact person at a specific agency, please provide their name and telephone number. If an applicant does not demonstrate the ability to pay the monthly rent, a co-signer may be required to guarantee the financial obligations of the lease. A credit check may be conducted on your application. Poor credit does not always result in application disapproval, however it may be a factor used in processing an application and may be grounds for disapproval.

A rental history check may be conducted on your application. Applicants are required to have at least two years of satisfactory housing history. Satisfactory housing history does not include residing in student housing or residing with parents or relatives. Applicants with less than two years of housing history may be required to obtain a co-signer to guarantee the financial obligations of the lease. If an applicant owes money to another landlord, the money must be paid in full before the application will be processed.

Application processing may take up to 72 hours. We will contact you after your application has been processed. We provide copies of the lease agreement and lease rules upon request. No Earnest Money Deposit is required.

Applicant's First Name \_\_\_\_\_ M \_\_\_\_\_ Last \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DL# \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ E-mail \_\_\_\_\_

Additional Occupants:	Age:	Relationship to Applicant
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### EMPLOYMENT INFORMATION

Current Employer \_\_\_\_\_ From \_\_\_\_ to \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_

Supervisor \_\_\_\_\_ Position \_\_\_\_\_ Income \$ \_\_\_\_\_/Month

Other income sources and amounts (Verification must be provided): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## RENTAL APPLICATION CONT.

In case of emergency, contact: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_ Relation \_\_\_\_\_

### HOUSING HISTORY (Please complete both current and previous information – All information is required)

Current Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Current Landlord \_\_\_\_\_ Landlord Phone ( ) \_\_\_\_\_ Fax \_\_\_\_\_

Landlord's Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Rent paid/Month \$ \_\_\_\_\_ From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Utilities you pay \_\_\_\_\_

Previous Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Previous Landlord \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Fax \_\_\_\_\_

Landlord's Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Rent paid/Month \$ \_\_\_\_\_ From \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ Utilities you paid \_\_\_\_\_

Has an eviction action ever been filed against you or someone you were living with at the time? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, by whom, when and for what reason? \_\_\_\_\_

Have you been convicted of a crime involving violence to persons or property in the last two years? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of any drug related offenses in the last two years? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you owe money to your current landlord or any former landlord? Yes \_\_\_\_\_ No \_\_\_\_\_

In the event that your housing or credit history is not adequate, please name a co-signer below.

Co-signer's Name \_\_\_\_\_ Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Relationship \_\_\_\_\_

### AUTOMOBILE PARKING Is parking desired? Y / N

Please inquire about parking availability. Marking "yes" for parking does not guarantee you a parking stall. You must enter into a separate parking contract at the time of lease signing before parking is permitted.

### PETS (There is no guarantee pets are permitted.)

Will you have a pet? Yes \_\_\_\_\_ No \_\_\_\_\_ Type of Pet: Dog \_\_\_\_\_ (\$25.00/mo) Cat \_\_\_\_\_ (\$15.00/mo.)

OTHER Do you wish to receive a written explanation of a denial of tenancy? Yes \_\_\_\_\_ No \_\_\_\_\_

I found out about A&P Properties, LLC from: \_\_\_\_\_

**AGREEMENT** I, the undersigned, hereby acknowledge that I have read and understand this application and all information that has been submitted, including the information listed on this application is true and correct. I understand that all application information and materials are being relied upon in application processing and are a pre-condition to approval by A&P Properties, LLC. Any false statements or omissions are grounds for immediate application rejection or future termination of any lease signed pursuant to this application. I hereby authorize management to conduct routine housing references, employment verification, criminal background checks, public record checks, financial reference investigations, and to obtain and rely on credit agency reports for the purpose of processing this application. I understand and acknowledge that my performance under any lease agreement I may enter into with the landlord may be reported to such credit-reporting agency, and authorize management to obtain my credit report for the purpose of collecting any amounts due pursuant to any future lease agreement with the landlord.

**APPLICANT'S SIGNATURE** \_\_\_\_\_ Date \_\_\_\_\_